

**Friends of St Mary's Parent and Teacher Association**  
**Registered Charity Number 1036532**

Minutes of the AGM held 28<sup>th</sup> September 2022 at 19:00 at St Mary's Catholic Primary School

**Attendees:**

Marge Jessop – Chair  
Miranda McLean (MMc)– Vice Chair  
Lauren King - Treasurer  
Tim Gornall – Secretary  
Anna Dixon – Committee Member  
Lucia (Verona) Smith – Committee Member  
Jo Berry - Headteacher  
Victoria Leavett  
Ogor Ekele  
Gavin Turner  
Claire Turner  
Melissa Marjoram (MMA)  
Lizzy Redshaw  
David O'Driscoll  
Mohit Mittal (MMi)  
Patrick Kande  
Carine Vucabandi

**Ordinary business:**

**1. Apologies for absence** – Louise Pettit, Denise Lavender, Linda Siddall, Matthew Siddall, Meg Cwyl, Naomi Gornall, Katherine Curry.

**2. Minutes of the AGM held 11<sup>th</sup> October 2021**

These are available on the school website to view.

**3. Any matters arising from the minutes of the meeting held on 11<sup>th</sup> October 2021**

None.

**4. Chair's report for the year ending 31/07/22**

See school website for full report. Highlights included: the Willow Garden is now complete and we would like to open it up more for parents, a call out for any volunteer gardeners to help maintain weeding etc. The pond area is now complete and in use. Community interaction has been very important for us and we hope to offer more coffee mornings. We have helped enrich the children's experiences by way of a Christmas Fun Day, wet play supplies, books, ice pops,. We have invested in equipment for the charity such as the new shed which secures PTA equipment and resources safely for the years ahead. There has been lots of fundraising activities this year most notably the Summer Fair which was a brilliant fundraiser and community event, supported by match funding. A big thank you to all the Committee for all their time, effort and energies this year.

**5. Treasurer's report for the year ending 31/07/22**

See school website for full report. Highlights included: The School Lottery raised over £700 this year. The Summer Fair was a record breaker which, with match funding, raised more than £3200 profit for the school.

## **6. Appointment of an Independent Examiner of Accounts for the year ending 31/07/22**

Treasurer has done this.

## **7. Election of Officers and Trustees of the Committee - a) Chair b) Vice Chair c) Secretary d) Treasurer**

- a) Chair - Marge Jessop stood unopposed. She will continue in this role for one more year.
- b) Vice Chair- Miranda McLean stood unopposed. She will continue in this role for one more year
- c) Secretary- Tim Gornall stood unopposed. He will continue in this role for one more year
- d) Treasurer- Lauren King stood down and nominated David O'Driscoll as treasurer. This was seconded by Marge Jessop. Lauren will be part of the FOSM team for this her final school year.

## **Special Business**

### **8. PTA purpose for coming year and how we will run including fundraising plans**

Purpose is to fundraise to support and enrich the children's education and facilities. Secondary function to develop relationships between parents, teachers and school community.

MJ conscious we would like to do more coffee mornings to facilitate parents meeting and making connections and getting to know each other. MJ would like to continue to promote the 'background' fundraising of AmazonSmile; School Lottery; Ink Bin and Easy Fundraising.

MMc keen to do events like a Disco, possible dates:

13 January 2023

20 January 2023

31 March 2023

Different age groups together but further details tbc

MJ and JB both mentioned a Christmas Fair. It was popular last year but not keen on doing exactly as it was before. Needs to be same day as School Christmas Dinner to make a day of it and any input gratefully received. Date as yet unknown.

MJ said that we will look to run a Summer Fair again next year – AD said it was good that it was on a Saturday to get a greater number of volunteers. MJ said it was great that all the teachers either helped set up or be on a stall – it was really helpful.

Non-uniform dates (dress-down days) agreed by school as follows;

4 November 2022

24 February 2023

7 July 2023

In response to a question about Children in Need, JB said there is a school fundraising committee supporting school appointed charities - including CAFOD and FIND - Each class has a fundraising activity which they organize.

## **9. School bids for funding for the coming year**

JB said parents have suggested exercise equipment for on the school field. JB will survey the children to see if they have any specific suggestions – this might involve the school council. The school is mindful of the cost of living crisis at present and that support may be needed for more routine activities such as coaches for school trips.

JB also mentioned something big and visual for the playground, raised beds, outdoor things, lunchtime equipment. In addition, now we can have people come in, things like theatre companies with live performers – whole school things are good value. The children have mentioned the playground markings – getting them re-done. Development of the reception classroom garden is also a potential.

JB will let us know what they are planning and what they need. The school council could write to the PTA with their suggestions.

## **10. Confirm class reps, allocate tasks, agree approach going forward**

Whatsapp groups have been set up for each year group to relay messages from the Committee. Class reps confirmed as follows:

Reception – Melissa Marjoram (Kit's mum)

Year 1 - Naomi Gornall (Anna's mum)

Year 2 - Anna Dixon (Grace's mum)

Year 3 - Lucia Verona (James' mum)

Year 4 - Marge Jessop (Hollie's mum)

Year 5 – Miranda McLean (Maisie's mum)

Year 6 – Lauren King (Jessica's mum)

## **11. Any other business**

TG asked attendees to fill out the volunteer support form if they were able to offer any time and take some away for anyone that wasn't able to attend. MMA suggested putting them in the childrens book bags and JB was happy that TG send them to the school office for distribution.

TG thanked MJ for all her hard work and huge effort as chair in a very challenging year.

MMi advised that the PTA should consider hosting a stall at the Summer Mela in Christchurch Park next year.

MMi also reiterated his company's support and that he may be able to offer something for the Summer Fair like a VR headset stand – potential for Microsoft to support.

JB thanked the PTA for all their efforts and for the money raised – more than in other years. JB is also looking for a parent governor so asked those interested to contact her.

LS thanked everyone for their efforts and confirmed that though she is busy she helps out where she can and the PTA are very understanding, accommodating and supportive – there is no pressure - so encouraged others to think about helping where they could.

CT confirmed she was happy to help where she could

GT confirmed he was happy to help where he could

OE confirmed she was happy to help where she could

MMc asked for people's thoughts on how best to direct the school uniform as the PTA holds a large number of non-branded clothes. We may ask for donations and people take what they need over the next few weeks.

Meeting closed 20:10.